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Official Calendar

OF THE

Department of Education

FOR THE YEAR 1918

TORONTO:
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1917

Teaching Days for 1918

High, Continuation, Public and Separate Schools have the following number of teaching days in 1918:

January	21	July	..
February	20	August	..
March	20	September	20
April	17	October	23
May	22	November	21
June	19	December	15
	119		79
		Total	198

DATES OF OPENING AND CLOSING.

Open	3rd January	Close	28th March
Reopen	8th April	Close	28th June
Reopen	3rd September	Close	20th December

NOTE.—Easter holidays (29th March to 7th April, inclusive), Midsummer holidays [from 29th June to 2nd September, inclusive], Christmas and New Year's holidays (21st December, 1918, to 2nd January, 1919, inclusive), all Saturdays and Local Municipal Holidays, Dominion or Provincial Public Fast or Thanksgiving Days, Victoria Day the anniversary of Queen Victoria's Birthday (Friday, 24th May), the King's Birthday (Monday, 3rd June, and Labour Day [1st Monday (2nd) of September], are holidays in the High, Continuation, Public, and Separate Schools, and no other days can be deducted from the proper divisor except the days on which the Teachers' Institute is held. The above-named holidays are taken into account in this statement, so far as they apply to 1918, except any Public Fast or Thanksgiving Day, or Local Municipal holiday. Neither Arbor Day nor Empire Day is a holiday.

Official Calendar

(*The italicized portions in parentheses give the wording of the statutes and regulations as the authority for the dates. The dates are subject to change.*)

January:

1. New Year's Day (Tuesday).
   By-laws for establishing or dissolving of union of municipalities for High School purposes to take effect. [H. S. Act, sec. 6. (1) (2)]. (*1st January.*)
2. First meeting of Rural School Trustees. [P. S. Act, sec. 68 (1)]. (*Wednesday following the annual meeting*).
   Polling day for trustees in Urban Public and Separate Schools. [P. S. Act, sec. 60 (c); S. S. Act, sec. 39 (3)]. (*1st Wednesday in January*).
3. High, Continuation, Public, and Separate Schools open. [H. S. Act, sec. 52; P. S. Act, sec. 7; S. S. Act, sec. 91]. (*3rd day of January*).
   Provincial Normal Schools open (Second term).
   English French Model Schools open. (Second term.)
5. Truant Officers' Reports to Department due. (*Not later than 5th January*).
7. Principals of High and Continuation Schools and Collegiate Institutes to forward supplementary report *re* changes in staffs, etc. (*Not later than 7th January*).
8. Clerks of Municipalities to be notified by Separate School supporters of their withdrawal. [S. S. Act, sec. 61 (1)]. (*Before 2nd Wednesday in January*).
14. Appointment of High School Trustees by Municipal Councils other than County. [H. S. Act, sec. 14, 21 (1); see also Mun. Act, sec. 193]. (*2nd Monday in January*).
    Annual meeting of Rural Municipal Public Library Association. (*2nd Monday in January*). [P. L. Act, sec. 19 (4)].
15. Annual Reports of Boards in cities and towns to Department due. (*No later than 15th January*).
    Secretaries of Rural School Boards to notify Inspector and Municipal Clerk of names and post office addresses of Trustees and Teachers. (*Before 15th January*). [P. S. Act, sec. 78 (c)].
    Trustees' Annual Reports to Inspectors due. [P. S. Act, sec. 78 (e); sec. 118]. (*On or before 15th January*).
    Annual Reports of Kindergarten attendance to Department due. (*Not later than 15th January*).
    Annual Reports and Names and Post Office Addresses of Trustees and Teachers of Separate Schools due. [S. S. Act, sec. 45 (g)]. (*On or before 15th January.*)
    Annual, Financial, etc., Reports from High and Continuation School Boards to Department due. [H. S. Act, sec. 24 (1)]. (*On or before 15th day of January*).
16. First meeting of Public School Boards in cities, towns and incorporated villages. [P. S. Act, sec. 67 (1)]. (*3rd Wednesday in January*).
22. Appointment of High School Trustees by County Councils. [H. S. Act, secs. 14, 21 (1); see also Mun. Act, 193]. (*4th Tuesday in January.*)

February:

1. Rural Boards of Trustees may appoint Truant Officer if Township Council neglects to. (*Council to appoint before 1st February*). [Truancy Act, sec. 7 (5)].
   Inspectors' Annual Reports to Department due. (*On or before 1st February*).
6. First meeting of High School Boards, Union Boards and Municipal Boards of Education. [H. S. Act, sec. 22 (1)]. [B. E. Act, secs. 9 and 16]. (*1st Wednesday in February*).
15. Public Library Board to submit estimate to Municipal Council of several sums required. (*On or before 15th February*). [P. L. Act, sec. 10].

March:

1. School Boards in unorganized Townships to appoint Assessors. (*Not later than 1st March*). [P. S. Act, sec. 34 (1)].
   Separate School supporters to notify Municipal Clerks. [S. S. Act, sec. 55 (1)]. (*On or before 1st March*).
27. English-French Model Schools close for Easter.
28. Normal, High, Continuation, Public and Separate Schools close for Easter. [H. S. Act, sec. 52; P. S. Act, sec. 7; Sep. Sch. Act, sec. 91]. (*Thursday before Easter Sunday*).
29. Good Friday.

April:

1. Easter Monday.
   Returns by Clerks of Counties, Cities, etc., of population, to Department, due. [P. S. Act, sec. 40]. (*On or before 1st April*).
   Boards and Inspectors to report to Department names of teachers, etc., for The Teachers and Inspectors' Superannuation (cir. 18). (*On April 1st*).
   Annual Meeting of the Ontario Educational Association at Toronto. (During Easter Vacation).
8. High and Continuation Schools, third term, Public and Separate Schools open after Easter Holidays. [H. S. Act, sec. 52; P. S. Act, sec. 7; S. S. Act, sec. 91]. (*Second Monday after Easter Sunday*).
9. Normal and English-French Model Schools open after Easter Holidays.
15. Notice by candidates for Junior High School Entrance and Junior Public School Graduation Diploma examinations, to Inspectors, due (*before and on or before April 15th respectively*). [Regulation 17, page 22, sec. 8 (1), page 35, sec. 3].
20. Inspectors report number of candidates for Junior High School Entrance and Junior Public School Graduation Diploma examinations (*not later than April 20th*). [Regulation, Circular 17, page 22, sec. 8 (3)].
30. Inspectors report the names of the Presiding Officers for the Midsummer examinations.

May:

1. University of Toronto examinations in Arts, Law, Pharmacy, Music and Agriculture begin.
   Notice by candidates to Inspectors due for Senior High School Entrance, Senior Public School Graduation Diploma and the Model School Entrance examinations and the Lower School examination for Entrance into the Normal Schools and Faculties of Education (*on or before May 1st.*) [Regulation, Circular 17, page 31, sec. 28 (2), page 35, sec. 3, page 40, sec. 4 (1)].
2. Inspectors report number of candidates for above examinations.

3. Arbor Day. (*1st Friday in May*).
8. County Inspectors to notify the Minister of number of teachers in their inspectorates. [*Instructions No. 12, sec. 28, (4) (b)*]. (*Not later than May 8th.*)
15. Notice by candidates to inspectors due for the following examinations—The Middle School examination for Entrance into the Normal Schools, The Upper School examination for Entrance into the Faculties of Education (*on or before May 15th*)—Regulations, Circular 17, page 40, sec. 4 (1).
16. Inspectors report number of candidates for above examinations. (*Not later than May 16th*).
21. Clerk of the Municipality to be notified by Separate School supporters of their withdrawal. [S. S. Act, sec. 71]. (*Before 4th Wednesday in May*). (See also 9th January).
    Normal School Final examination Group I begins.
23. Empire Day. (*1st School day before 24th May.*)
24. Victoria Day (Friday).
31. Assessors to settle basis of taxation in Union School Sections. [P. S. Act, sec. 29 (1)]. (*Before 1st June*).

June:

1. Collectors in Unorganized Townships to report to Sheriff uncollected rates for previous year. (*On or before 1st June*). [P. S. Act, sec. 37 (3)].
    Assessors in Unorganized Townships to return assessment roll. (*Not later than 1st June*). [P. S. Act, sec. 34 (4)].
    Public and Separate School Boards and County Council to appoint representatives on the High School Entrance Boards of Examiners. [H. S. Act, Sec. 47 (1) (b)]. (*On or before 1st June*).
    By-law to alter school boundaries or form Consolidated School Sections—last day of passing. [P. S. Act, sec. 15 (2)]. (*Not later than 1st June*).
3. King's Birthday (*Monday*).
14. English-French Model Schools close.
    University Commencement.
    Senior High School Entrance and Senior Public School Graduation Diploma examinations, and the examination for Entrance into the Model Schools begin.
    The Lower School examination for Entrance into the Normal Schools and into the Faculties of Education begins.
    Junior Public School Graduation Diploma examination begins.
17. Normal School Final examination Group II begins.
19. Junior High School Entrance examination begins.
20. Upper School examination for Entrance into the Faculties of Education begins.
    Honour and Scholarship Matriculation examinations begin.
    Last day for receiving applications for Summer Schools.
21. Provincial Normal Schools close.
22. Inspectors' report on Legislative grant due. (Instructions, No. 12, sec. 29). (*Not later than 22nd June*).
24. University Pass Matriculation examination begins.
    Middle School examination for Entrance into the Normal Schools begins.
28. High, Continuation, Public and Separate Schools close. [H. S. Act, sec. 52; P. S. Act, sec. 7.] [S. S. Act, sec. 91.] (*End on 29th June*).

29. Protestant Separate School Trustees to transmit to County Inspectors pupils' names and attendance during the last preceding six months. [S. S. Act, sec. 14 (1)]. (*On or before 30th June*).
Annual Statistical Report from High and Continuation School Boards, to Department due (*on or before 30th June*).
Trustees' Financial and Statistical Statements of Fifth Forms, to Inspector due. (*Not later than June 30th*).
Report on inspectoral visit of City, Separate, and English-French Public and Separate School Inspectors due. (*Not later than June 30th*).

July:

1. Dominion Day (*Monday*).
Arbitrators to settle basis of taxation in Union School Sections if Assessors disagree. (*On or before 1st July*). [P. S. Act, sec. 29 (6)].
Last day for establishing new High Schools by County Councils. [H. S. Act, sec. 7]. (*On or before 1st July*).
District Inspectors to notify Minister of number of Teachers in their Inspectorate. (Instructions No. 13, sec. 13 (3) (e)). (*Not later than July 1st*).
2. Summer Schools open.
15. Inspectors' Reports of Fifth Forms due. (*On or before 15 July*).
Separate School supporters to notify Municipal Clerk. [Sep. Sch. Act, sec. 71.] (*On or before 15th July*). (See also 1st March).

August:

1. Legislative grant for Urban Public and Separate Schools payable to Municipal Treasurers, for Rural Public and Separate Schools payable to County Treasurers and first instalment to District Trustees, and special grant to Urban School Boards. [D. E. Act, sec. 6]. (*On or before 1st August*).
Notice by Trustees to Municipal Councils respecting indigent children, due. [P. S. Act, sec. 72 (1); S. S. Act, sec. 45 (i)]. (*On or before 1st August*).
Estimates from School Boards to Municipal Councils for assessment for School purposes due. [H. S. Act, sec. 24 (h); P. S. Act, sec. 72 (n); S. S. Act, sec. 45 (f)]. (*On or before 1st August*).
Notice from Separate School Board to Clerk of another Municipality regarding School Taxes due from supporters therein. [Sep. Sch. Act, 59 (2)]. (*On or before 1st August*).
High School Trustees to certify to County Treasurers the amount collected from county pupils. [H. S. Act, sec. 24 (k)]. (*On or before 1st August*).
2. Summer Schools close.
5. August Part B Middle School and Parts C and D Upper School, Commercial, Music, Art Specialists' and Supervisors', and final Summer Model School examinations begin.
14. Last day for receiving applications for admission to Autumn Model Schools. [Model School syllabus].
19. Autumn Model Schools open. [Model Schools syllabus].
20. Last day for receiving applications for admission to Normal Schools.
23. Last day for receiving applications for admission to English-French Model Schools.

27. Last day for appealing against Junior High School Entrance examination Regulation Circular 17, page 30, sec. 25 (1). (At least one week before the reopening of schools in September).

31. Last day for receiving regular appeals against the Midsummer examinations. Regulations, Circular 17, page 48, sec. 16 (2). (*Before September 1st*).
Last day for receiving application to write on Supplemental Matriculation examination. [Cir. 24]. (*Up to September 1st*).

September:

2. Labour Day. (*1st Monday in September*).
Last day for receiving appeals against the Junior High School Entrance examination. [Ent. Reg. Circular 17, page 30, sec. 25 (2)]. (*Before the reopening of School*).

3. English-French Model, High, Continuation, Public and Separate Schools open [H. S. Act, sec. 52]. (*1st Tuesday in September*). [P. S. Act, sec. 7; S. S. Act, sec. 91]. (*1st day of September*).

9. Supplemental Matriculation examination begins.

14. Last day for applying for inspection of schools, other than Provincial, for examination purposes. (High School Regulations, page 122, sec. 37 (3) (*b*)). (*Before 15th October*).
Last day for receiving any appeals against June examinations. (*Not after September 15th*). (Regulations, Circular 17, page 30, sec. 25 (21) and page 48, sec. 16 (2)).

17. Provincial Normal Schools open.

30. Trustees to report to Inspector amount expended for Free Text Books. (*Before 1st October*).

October:

1. Principals of High and Continuation Schools and Collegiate Institutes to forward list of teachers, etc. (*Not later than Oct. 1st*).
Municipal Council declares by resolution for forming Municipal Board of Education. (*On or before 1st October*). [Board of E. Act, sec. 4 (1)].
Notice by Trustees of cities, towns, incorporated villages and township Boards to Municipal Clerks, and resolution of Separate School Boards to hold Trustee elections on same day as Municipal elections, due. [P. S. Act, sec. 61 (1); S. S. Act, 40 (1)]. (*On or before 1st October*).

15. Trustees' Report on purchase for Rural School Libraries, to Inspectors, due. (*On or before 15th October*). [Public and Separate Schools Regulations, page 87, sec. 20 (2)].

November:

1. Inspectors' Reports on Rural Library grants due. (*Not later than 1st November*). [Public and Separate School Regulations, page 87, sec. 20 (3)].
Inspectors' application for Legislative aid for Free Text Books to Rural Schools. (*Not later than 1st November*).

15. Inspectors confirm their June report or recommend alterations for payment of Legislative Grant. (Instructions No. 13, sec. 23). [*Not later than 15 November*].

30. Last day for appointment of School Auditors by Public and Separate School Trustees. [P. S. Act, sec. 78 (1); S. S. Act, sec. 45 (b)]. (*On or before 1st December*).
Township Clerk to furnish to the School Inspector information of average assessments, etc., of each School Section. (*On or before 1st December*). [P. S. Act, sec. 48 (4)].
Legislative grant payable to Trustees of Rural Public and Separate Schools in Districts, second instalment. [D. E. Act, sec. 6 (i)]. (*On or before 1st December*).

December:

1. Legislative Grant on Equipment and Accommodation and County equivalent payable to School Boards. (*Not later than December 1st*). (Instructions No. 12, sec. 28 (4)).
10. Returning officers named by resolution of Public School Board. [P. S. Act, sec. 60 (b)]. (*Before 2nd Wednesday in December*).
Last day for Public and Separate School Trustees to fix places for nomination of Trustees. [P. S. Act, sec. 60 (b); S. S. Act, sec. 39 (5)]. (*Before 2nd Wednesday in December*).
14. Local assessment to be paid Separate School Trustees. [S. S. Act, sec. 70 (2)]. (*Not later than 14th December*).
County Council to pay $500 to High School and Continuation School where Agricultural Department is established. (*On or before 15th December*). [Cont. S. Act, sec. 10 (3); H. S. Act, sec. 33 (2)].
Municipal Councils to pay Municipal Grants to High School Boards. [H. S. Act, sec. 33 (1), 35 (1-4)]. (*On or before 15th December*).
16. Autumn Model School Final examination begins.
20. English-French Model Schools and Normal Schools (first term) and Autumn Model Schools close.
High, Continuation, Public and Separate Schools close. [H. S. Act, sec. 52; P. S. Act, sec. 7; S. S. Act, sec. 91.] (*End 22nd December*).
25. Christmas Day (*Wednesday*).
New Schools, alterations of School boundaries and consolidated Schools go into operation or take effect. [P. S. Act, sec. 16 (10); sec. 17 (6); sec. 21 (15); sec. 32 (7); sec. 15 (2); S. S. Act, sec. 7]. (*Not to take effect before 25th December*).
Annual meetings of supporters of Public and Separate Schools. [P. S. Act, sec. 53 (1); sec. 60 (a); S. S. Act, sec. 27 (1); sec. 39 (1)]. (*Last Wednesday in December.*)
31. High School Treasurers to receive all moneys collected for permanent improvements. [H. S. Act, sec. 40]. (*On or before 31st December*).
Protestant Separate School Trustees to transmit to County Inspectors names and attendance during the last preceding six months. [S. S. Act, sec. 14 (1)]. (*On or before 31st December*).
Auditors' Reports of cities, towns and incorporated villages to be published by Trustees [P. S. Act, sec. 72 (p)]. (*At end of year*).
Financial statement, report of attendance, etc., from Teachers' Institutes. [Cir. No. 17, page 18, sec. 12 (2) (*a*)]. (*Not later than 31st December*).
Report on Inspectoral visits from County, District and Joint Inspectors due. (*Not later than Dec. 31st*).